

# Employee Benefits Communication & Election Portal



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*In addition to an industry leading array of health and welfare Consolidated Billing® and Common Remitter® solutions, Paylogix offers an emergent tool set targeting communications and enrollment. This utility suite is designed to foster demographic specific benefit communications, program education and performance monitoring uniquely geared toward the employer, the employee and the broker.*

Paylogix addresses enrollment with a holistic approach. Information is presented in real-time; the benefits picture is current rather than a snap-shot of benefits taken weeks before enrollment begins.

The Paylogix Pro-Enroll™ employee benefits communication and election portal is MUCH more than an enrollment utility. Pro-Enroll™ is intended to provide employees with access to their respective employer sponsored benefit options. It is designed to promote and educate employees about their benefit options (Promote) and provide a means for them to effect their benefit elections (Enroll). Promote + Enroll = the Pro-Enroll™ concept.

“Snapshots  
don’t show  
the million  
decisions that  
led to that  
moment.”

Richard Bach

Benefits	Reports	Transactions	Documents	Profile
<b>BENEFIT PROGRAMS YOU ARE CURRENTLY PARTICIPATING IN:</b>				
<b>United Healthcare - Vision</b> Group Policy No: 98765 Provider: United Healthcare Vision Cost per Pay Period: \$8.29 Customer Service: 800-638-3120 <span style="float: right;"><b>enrolled!</b> </span>				
Through UnitedHealthcare's provider network, you will receive a comprehensive eye examination, as well as eyeglasses (lenses and frame), or contact lenses. You will receive most services at no additional cost, above any applicable copays. <a href="#">more</a>				
This plan is currently open for enrollment <span style="float: right;">Time Remaining: 20 days, 13 hours, 34 minutes</span>				
<b>ADDITIONAL PROGRAMS AVAILABLE TO YOU BY OUR COMPANY:</b>				
<b>Arag - Legal</b> Group Policy No: 123456 Provider: ARAG North America Cost per Pay Period: \$8.00 Customer Service: 800-247-4184				
As a valued employee, you have the opportunity to enroll in a legal plan from ARAG®. Just like buying homeowners or any other kind of insurance, you want to protect against a future loss. A legal plan from ARAG can help protect you from the most common legal matters. <a href="#">more</a>				
Open enrollment for this plan has ended				

*Of course, Paylogix® offers unique access to premium billing data and historical activity affording employees with access to valuable benefits information in real-time. Pro-Enroll™ employee portal functions include:*

- Access product and vendor information including Summary Plan Descriptions
- Review of benefits – both current elections and any additional benefits available
- Open enrollment time line and status dashboard
- Enroll in or elect benefits
- View benefits related video
- Obtain post enrollment confirmations
- Access customer support contact information
- Review historical transactions and policy level activity
- Access benefits related education tools
- View the total compensation statement
- Access to Employee Handbook, company policies and procedures.
- Manage dependents

Given new benefit choices, what am I currently enrolled in? What other options are available to me? Where can I learn more? Who can I contact for assistance? The Pro-Enroll™ employee portal is designed to be a resource for historical reference and updated information.

Pro-Enroll™ builds upon this further by providing a medium for employees to access benefits information, education tools and current participation activity. Pro-Enroll™ options include a robust multimedia tool set designed to promote employer sponsored benefits. Empowered with these, employees are able to make informed decisions and can then follow through with their choices within a revealing, friendly and secure environment.

Can't remember what that deduction was for? Can't remember how to reach customer service? Want to know your payment history? All the information is there, all the time and current as of the last employer premium remittance. The Pro-Enroll™ employee portal is accessible 24/7/365.

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**Paylogix introduces Pro-Enroll™**, a web-based benefits promotion and enrollment utility designed with a complementary suite of benefit communication and compliance applications. Pro-Enroll™ addresses the bigger HR picture.

Human Resource responsibilities include many tedious tasks, several of which are often repeated. The idiom “the devil is in the details” is fitting for this complex and litigious environment. Pro-Enroll™ provides several distilled and automated functions to simplify and ensure that some of these intricate tasks are not resource hogs or left unattended. Benefit professionals can manage benefit communications and enrollment workflow throughout the year including new hires and passive enrollments while minimizing late enrollees and compliance issues.

## Notice of open enrollment

Do you have a few employees to enroll, or a few thousand? Do you have a plan for announcing open enrollment and the distribution of promotional materials? Pro-Enroll™ provides the means to trigger an email campaign to employees to announce the Enrollment period including directions where to begin with access to their unique benefits offering. A friendly reminder is automatically released to those employees that have not made their election preferences. A final prompt is conveyed to those employees that have not taken action as open enrollment nears conclusion.

## Document Management

Joe Employee is upset about his claim denial. Did you send him a copy of the latest SPD? Did he receive it? Did he read it? Does his lawyer know that he accessed that document back in February 8th at 4:36:12 pm EST, months before his incident occurred? Now you do and now you can manage your document updates with publish dates and access details enabling a complete audit trail of important benefit communications delivery.

## Employee Feedback Survey

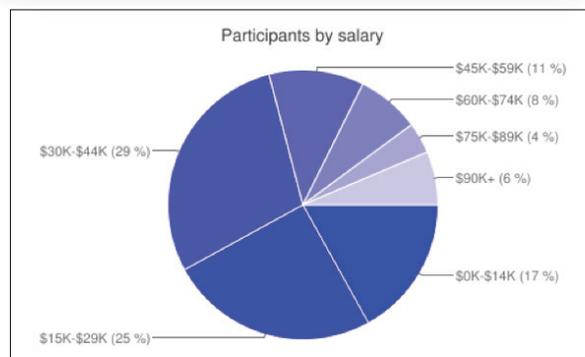
Did anyone think to survey the employees? Go ahead and ask away. Script your own questions and present them to the Employee to obtain valuable feedback. Results are presented with analytical clarity for thoughtful interpretation and review.

## Sum-ER-EE™ Benefit Statements:

Sum-ER-EE™ dynamic employee benefit statements illustrate a customized cost breakdown of the benefits provided at the workplace. These real-time statements are current as of the last premium remittance and convey the total compensation and benefits picture.

## Enrollment Status Reporting

How's enrollment going so far? Do you know? How about the broker or the carrier, do they know? What's working and what's not? Pro-Enroll™ real-time program metrics convey a clear view of the project time-line including participation results, volumes and the demographic picture.



“A photograph is usually looked at—  
seldom looked into.” Ansel Adams